



ST THOMAS COLLEGE PALAI

AUTONOMOUS ESTD. 1950 RE-ACCREDITED WITH A++ GRADE BY NAAC

OFFICE OF THE CONTROLLER OF EXAMINATIONS

APPLICATION FOR CLAIMING GRACE MARKS

(Sports, Cultural Activities, NSS, NCC and Differently Abled)

1	Name of the Candidate (in block letters):					
2	Name of the Department:					
3	Residential Address, Phone No, Email					
4	Name of the Programme:		Year of Admission			
5	UID No of the candidate:					
6	Category: (tick)	General	Blind	Deaf & Dumb	Mentally Challenged
7	Academic Year and Semesters for which Grace mark is claimed			Year		Semesters
8	Details of Achievements for which Grace Mark is claimed:					
	Level of Event (National/ State/ University)		Name and Date of Event			Prize / Grade /position
9	Total Grace Marks Eligible			Percentage:		Mark:
10	Particulars of document attached:					
11	Signature of the candidate:			Date:		
12	For Persons with Disabilities (PWD) Category: Details of Disability (as per Government Certificate) : Type of Disability: Percentage of Disability: PWD Certificate No & Date: Issuing Authority:					
Signature and Seal of the Head of the Department						

SPACE FOR VERIFICATION BY TEACHER IN CHARGE OF SPORTS/CULTURAL ACTIVITIES/NCC/NSS

Certified that I have personally verified the entries given on pre page regarding the achievements of(Name of the applicant) and found correct. I hereby recommend that eligible grace mark may be awarded to her.

Date:

(Office seal)

**Signature
Teacher in Charge**

CERTIFICATE BY THE HOD

Certified that Mr/Ms..... is/was a bonafide student ofthis college studying in (Class & Programme) during the academic year, and that the facts given by the student in this application are found correct.

Place:

Signature of the HOD

Date:

(Office seal)

Details of the documents attached (to be filled in by the applicant).

- 1.
- 2.
- 3.

For office use only

No	Events / performance	Percentage of Grace Marks	Grace Marks
1.			
2.			
3.			
4.			
5			
TOTAL Eligible Grace Marks			

Signature of the Office Superintendent

Approved
Controller of Examinations