



ST THOMAS COLLEGE PALAI
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ST. THOMAS COLLEGE, PALAI
EXTENSION AND OUTREACH
PROGRAMMES POLICY 2024

EXTENSION AND OUTREACH PROGRAMMES POLICY

Recognizing the social responsibility of an autonomous college and the importance of knowledge creation, dissemination, preservation and conservation, this policy outlines the framework for extension and outreach programmes designed to empower students, faculty, and beneficiary groups. The organization of such programs is imperative to foster a feeling of social commitment and responsibility among students and neighbourhood communities.

Objectives

- To provide students with practical application of their knowledge and develop social responsibility.
- To equip students with actual knowledge in the field of legal aspects
- To enhance faculty expertise through engagement with real-world issues.
- To empower beneficiary groups by addressing their educational, social, and economic needs.
- To foster a culture of collaboration and community engagement.
- To make students aware about the socio-economic issues and difficulties.
- To sensitize students and public about the importance of conserving nature.
- To inculcate soft, life and technical skills among students

Programme Types

- **Skill Development Workshops:** Organize workshops for community members on relevant skills like computer literacy, vocational training, or life skills.
- **Awareness Campaigns:** Raise awareness on topics like health, hygiene, sanitation, environmental protection, law or social justice.
- **Mentorship Programs:** Pair students with underprivileged students or community members for academic or vocational guidance.

- **Expert Guidance:** Offer expert advice and guidance to local businesses, government bodies, or NGOs on specific issues.
- **Community Research:** Conduct research projects that address local challenges and suggest solutions in collaboration with the community.

Empowerment Framework

1. Student Empowerment

- Provide opportunities for student in program design, conduct and execution.
- Offer incentives like credits or recognition for active participation.
- Develop communication and leadership skills through program involvement.
- Equip students with legal awareness.

2. Faculty Empowerment

- Encourage faculty to integrate outreach activities into their teaching and research.
- Recognize and reward faculty participation in outreach programs.
- Provide funding and resources to support program development and implementation.
- Help faculty to acquire research issues from social -economic realities.

3. Beneficiary Group Empowerment

- Conduct needs assessments to identify the specific needs of the target community.
- Ensure program design culturally sensitive and responsive to community needs.
- Build capacity within the community to sustain benefits beyond the program duration.



Monitoring and Evaluation

- Develop clear monitoring and evaluation mechanisms to track program impact.
- Collect data on beneficiary satisfaction, skill development, and knowledge retention.
- Conduct periodic reviews to assess program effectiveness and suggest improvements.

Resource Allocation

- Allocate a dedicated budget for extension and outreach programs.
- Encourage faculty to seek external funding opportunities for program support.
- Explore collaborations with NGOs, government agencies, or private institutions for resource sharing.

Recognition and Dissemination

- Recognize outstanding contributions of students, faculty, and community partners.
- Disseminate the outcomes and impact of extension programs through publications, seminars, or workshops.

Implementation

- Establish a dedicated committee comprising faculty members and student representatives to oversee program development and implementation.
- Develop clear guidelines and procedures for proposing, reviewing, and approving extension and outreach programs.
- Provide training and capacity-building workshops for faculty and students involved in outreach programs.

Documentation

The documentation of all the extension and outreach programs organized in and out of the college with reports and photographs shall be kept in the department and a copy of the same must be handed over to Extension wing of the college.

By implementing this policy framework, the college can foster a culture of lifelong learning, bridge the gap between theory and practice, and contribute

meaningfully to the social and economic development of the community. This policy will serve as a guiding principle for empowering students, faculty, and beneficiary groups through impactful extension and outreach programs.