



ST. THOMAS COLLEGE, PALAI

RE-ACCREDITED WITH 'A' GRADE BY NAAC | COLLEGE WITH POTENTIAL FOR EXCELLENCE (UGC -CPE)

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM, KERALA

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of affiliating university**
- 2. Setting of question papers for UG/ PG programs**
- 3. Design and development of Curriculum for Add-on/ Certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating university**

APPOINTMENT LETTERS FOR SETTING OF QUESTION PAPERS 2015-16

+91 4822 212317
+91 9188420859
+91 9447140859

principal.stc@gmail.com
www.stcp.ac.in

Arunapuram P.O., Kottayam
Kerala - 686 574
India



UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India - 695 034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)



Phone : 0471-2305946 (O)
Telegram : Controlex
Fax : 91- 471-2307706

CONTROLLER OF EXAMINATIONS

No. EB / 9 / 3 / 2016

Date... 01.02.2016..

Dear Sir/Madam,

I am glad to inform you that you have been appointed as the Question Paper Setter for the M.A. Archaeology Degree Examination. You are requested to set three different sets of Question Papers strictly in conformity with the syllabus.

This offer is made on the distinct understanding that you have no near relatives appearing for the examinations for which you have been appointed as question paper setters. You are requested to furnish the acceptance letter with the address for communication and contact number for further communications. **In case of any inconvenience kindly inform the matter in the number given below and return the materials.**

Kindly go through the instructions before setting and despatching the Question Papers. The Question Papers should be enclosed in the yellow envelop provided and then put in the brown clothlined cover and despatched in the above mentioned address **as confidential**. Transmission receipt, if any, of courier services must be affixed in the remuneration bills for reimbursement. Self declaration vouchers will not be accepted. Last date of receipt of question paper... 15th March 2016.....

Contact No. : 0471-2386408 / 2386283

Yours Sincerely,

To

Shri. Cyriac Jose

Controller of Examinations

Chairman: Dr. Pranita Nayan

Mob: 9495626707

List of question papers to be set

Subject

No. of sets

Marks Hours

2 Subject 2 Different sets each
Total 4 Question Papers

4 60 3

UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India - 695 034

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Phone : 0471-2305946 (O)

Telegram : Controlex

Fax : 91- 471-2307706

Dr. K. Madhukumar
CONTROLLER OF EXAMINATIONS

No. EB / 111 / 3 / 2015

Date: 9/12/2015

Dear Sir/Madam,

I am glad to inform you that you have been appointed as the Question Paper Setter for the B.Sc. Chemistry & Industrial Chemistry Degree Examination. You are requested to set ~~three~~ two different sets of Question Papers strictly in conformity with the syllabus.

This offer is made on the distinct understanding that you have no near relatives appearing for the examinations for which you have been appointed as question paper setters. You are requested to furnish the acceptance letter with the address for communication and contact number for further communications. **In case of any inconvenience kindly inform the matter in the number given below and return the materials.**

Kindly go through the instructions before setting and despatching the Question Papers. The Question Papers should be enclosed in the yellow envelop provided and then put in the brown clothlined cover and despatched in the above mentioned address **as confidential**. Transmission receipt, if any, of courier services must be affixed in the remuneration bills for reimbursement. Self declaration vouchers will not be accepted. Last date of receipt of question paper: 26/12/2015.

Yours Sincerely,

Contact No. : ~~0471-2386408 / 2386283~~


Controller of Examinations

To

Prof. Jogy Alex.
Associate Professor
St. Thomas college palam

List of question papers to be set

Subject	No. of sets	Marks	Hours
1 IC 1121 - Methodology & Isobematry (2013 Adm)	2	80	3.
2. IC 1121 - Methodology & Isobematry (prior to 2013 Adm)	2	weight-30	3.

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

Cochin University P.O., Kochi - 682 022.

VENKITESWARAN M.
DEPUTY REGISTRAR (EXAMS) II



Date : 23.09.2015
Phone: 0484 2575112

Email: deputyregistrarexams2@cusat.ac.in

CONFIDENTIAL

Dear Sir/Madam,

I am to inform you that you have been appointed as Question Paper Setter for the subject mentioned below.

I request you to kindly accept this offer and extend your service to conduct the examination. Your acceptance may please be intimated in the form enclosed, specifying your correct address. If it is not possible for you to accept the offer, please send a reply immediately and the return of all enclosures sent herewith, will be appreciated.

The typewritten question paper set may please be enclosed in the green envelope and forwarded in the cloth lined cover to **Dr. A.B Bhasi, Controller of Examinations, Cochin University of Science and Technology, Kochi-682022** by Registered Post/Speed post not later than the date mentioned below. Kindly treat the matter as strictly confidential.

Please ensure that the Title of the Question Paper set by you is the same as in the title sheet provided along with the appointment letter. Also the Question Paper (green cover) should be enclosed in the yellow cover specifying the reference number.

The Syllabus, Stationery, model question papers etc., are enclosed

Ref : EE1/312/15
Name of Examination : M.Sc Degree I Semester Examination in Environmental
Technology November 2015
Subject : ENV/ENB 2102 Chemistry of the Environment
Last Date : **URGENT**

Yours Sincerely,

DEPUTY REGISTRAR (EXAMS II)

To

Dr. Jose.K.Xavier
Associate Professor
Dept. of Chemistry
St. Thomas College
Pala, Kerala-686 574

Remuneration for setting Question paper is 900/- (per set).



UNIVERSITY OF KERALA

Thiruvananthapuram – 695 034, Kerala, India

(RE-ACCREDITED BY NAAC WITH 'A' GRADE)

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Dr. K. Madhukumar
Controller of Examinations

EB - VIII/2016
Date : 22.01.2016

Tel. No.: 0471-2307171, 0471-2386332
E-mail : soeb8ku@gmail.com

To
Paul V Karamthanam,
Associate Professor, Department of Botany, St. Thomas College,
Pala- 686574, Mob-9447366855,
paulkaramthanam@gmail.com

Sir/Madam,

I am glad that you have accepted the invitation of the University as Member, Board of Question Paper Setters to set question paper(s) in the First Degree Career Related Programme in **Botany** under CBCSS for the VI Semester Examination of April 2016. A copy of the syllabus and a copy of each of the concerned question course are sent herewith.

The weight assigned to each question shall be noted in the question papers, unless it is stated that all questions carry equal mark. The name of the Examination, the title of the course, the duration and maximum marks prescribed for the whole course shall also be noted at the top of each question paper.

The question shall be legibly Written or Typed in the blank sheets supplied for the purpose by the University, and on one side of the sheet only.

The question paper(s) should be forwarded by registered and insured post to me in a cloth lined cover not later than 15-02-2014.

Question paper(s) to be set:-

BO 1642 –Cell Biology, Genetics, Plant Breeding and Evolutionary Biology- 2 entirely different sets with Key (Prior to 2013 admission- 3 hours 30 weight)

BO 1661 –Biotechnology and Nano Biotechnology- 2 entirely different sets with Key (Prior to 2013 admission- 3 hours 30 weight)

Please acknowledge receipt of this communication and enclosures.

Yours faithfully,

Deputy Registrar
For Controller of Examinations.

Enclosures:-

(1) Copy of Syllabus Model QP and Pattern, (2) Cloth lined cover, (3) Confidential covers and blank sheets., (4) Remuneration bill form etc.

(Remuneration: Rs 1000 for each question and Rs 1000 for each key. Member fee Rs.750/- +TA/DA for Scrutiny Board Meeting)

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16
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UNIVERSITY OF KERALA

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Phone : 0471-2305946 (O) ⁷¹⁷¹

Telegram : Controlex

Fax : ~~91 471 2307706~~

CONTROLLER OF EXAMINATIONS

No. EB / VIII / 1 / 2015

Date..... 09.06.2015

Dear Sir/Madam,

I am glad to inform you that you have been appointed as the Question Paper Setter for the M.Sc. Botany (CSS) Degree Examination. You are requested to set ^{two} ~~three~~ different sets of Question Papers strictly in conformity with the syllabus.

This offer is made on the distinct understanding that you have no near relatives appearing for the examinations for which you have been appointed as question paper setters. You are requested to furnish the acceptance letter with the address for communication and contact number for further communications. **In case of any inconvenience kindly inform the matter in the number given below and return the materials.**

Kindly go through the instructions before setting and despatching the Question Papers. The Question Papers should be enclosed in the yellow envelop provided and then put in the brown clothlined cover and despatched in the above mentioned address as **confidential**. Transmission receipt, if any, of courier services must be affixed in the remuneration bills for reimbursement. Self declaration vouchers will not be accepted. Last date of receipt of question paper..... 22.06.2015.....

Contact No. : ⁹⁴⁴⁶⁷⁴⁹¹¹⁹ 0471-2386408 / 2386283

Yours Sincerely,

Controller of Examinations

To

Dr. Toji Thomas
Dept. of Botany
St. Thomas College, Pala.

List of question papers to be set

Subject

No. of sets

Marks

Hours

BOT 543 Biosystematics

2

40

3

UNIVERSITY OF KERALA



EB VII / 3/2015

Thiruvananthapuram

Date:16.09.2015

From

The Controller of Examinations

To

*Dr. Sunil C Mathew
Associate Professor, Dept of Mathematics
St.Thomas College, Palai*

Sir/Madam

Sub: Conducting the meeting of the Scrutiny Board of V semester B Sc Mathematics FDP
CBCSS Degree Programme October 2015 reg :-

You are requested to conduct the meeting of the Scrutiny Board for finalizing the setting of the Question Papers of V semester B Sc Mathematics FDP CBCSS Degree Programme on 26.09.2015 at 10.30 AM at the University Buildings, Palayam, Thiruvananthapuram. Kindly do the needful.

Yours faithfully,

A handwritten signature in green ink, appearing to be 'K. C. Mathew'.

CONTROLLER OF EXAMINATIONS

A handwritten signature in blue ink, appearing to be 'S. C. Mathew'.

A handwritten signature in blue ink, appearing to be 'S. C. Mathew'.

A handwritten signature in blue ink, appearing to be 'S. C. Mathew'.



KANNUR UNIVERSITY

(Examination Branch)

Thavakkara Campus, Civil Station P.O
Kannur - 670002
E-mail cekannuruniversity@gmail.com
Phone 0497-2763350

Dr.S.Pradeep Kumar
Controller of Examinations

No. EXC1/4/BQPS/CBCSS/B.Sc.Mathematics/2014

Dt 7/08/ 2015

CONFIDENTIAL

(Communications relating to question paper setting should be addressed
to the Controller of Examinations by name)

Dear Sir/Madam,

Sub:- UG - CBCSS - Core/Complementary Courses in B.Sc. Mathematics III Semester
Examinations, November 2015—Appointment of Chairman, Board of Question
Paper Setters- Intimated and Setting materials- Forwarding of-reg

I am happy to inform that the Pro-Vice Chancellor has been pleased to appoint you as the Chairperson of the Board of Question Paper Setters of Core/Complementary courses in B.Sc. Mathematics of UG-CBCSS-III Semester Examinations, November 2015.

Kindly accept the appointment and send the declaration of acceptance duly filled in and signed by you by return post. This appointment is made on the belief that none of your relatives is appearing for this particular examination. ***The appointment and the work undertaken may be kept as highly confidential***

In anticipation of your acceptance, I am forwarding herewith the following:-

1) List of Question Papers to be set .2) Copies of the syllabi.3) Model /Pattern of question papers. 4) Blank writing pads and 5) Necessary forms and covers.

You may appoint competent teachers to assist, if required, and the setting materials may be distributed among them. The name of teachers so appointed may be intimated to this office for approval.

TWO SEPARATE QUESTION PAPERS WITH DETAILED SCHEME OF VALUATION FOR EACH PAPER MEANT FOR TWO SESSIONS ARE REQUIRED.

The following points may be specially noted while setting the question papers:

(1) The questions shall fall strictly within the prescribed syllabus and cover the subject adequately. (2) The compulsory questions may be put in with a view that every candidate who has adequately prepared for the examination would be able to answer them. (3) The paper may preferably be typed or written in block letters (especially technical names and terms) (4) Choice questions should be equally easy or difficult. 5. Special items of stationery, chart, tables etc. to be supplied to the candidates may be noted on a separate sheet and attached to the question paper.

The rate of remuneration for setting Question paper and for preparing scheme of valuation is Rs.500/- and Rs. 500/- per set respectively. Chairman's fee is Rs.1000/ per Examination. Members of the Board attending the Scrutiny Board Meeting are eligible for actual T.A and DA at the rate of Rs.250/ per day. Charges towards postage will be reimbursed in full on production of receipts. (The T.A / Remuneration Bills of the setters should be countersigned by you.)

The question papers set may be scrutinized and finalized in a meeting of the Board at your convenient place and may be sent to me at the earliest.

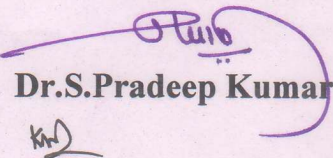
Soliciting your co-operation

Thanking you.

Yours sincerely

To

Dr. Sunil C. Mathew,
Assoc. Professor, Dept.of Mathematics
St. Thomas College, Pala.
Kottayam Dt.


Dr.S.Pradeep Kumar

Remuneration received on 20/10/15 Rs. 15320/-



KANNUR UNIVERSITY

(Examination Branch)

Thavakkara Campus, Civil Station P.O
Kannur - 670002
E-mail cekannuruniversity@gmail.com
Phone 0497-2763350

r.S.Pradeep Kumar
Controller of Examinations

No. EXC1/4/BQPS/CBCSS/B.Sc.Mathematics/2014

Dt: 20/01/2016

CONFIDENTIAL

(Communications relating to question paper setting should be addressed
to the Controller of Examinations by name)

Dear Sir/Madam,

Sub:- UG - CBCSS - Core/Complementary Courses in B.Sc. Mathematics IV Semester
Examinations, April 2016 - Appointment of Chairman, Board of Question
Paper Setters- Intimated and Setting materials- Forwarding of-reg

I am happy to inform that the Pro-Vice Chancellor has been pleased to appoint you as the Chairperson of the Board of Question Paper Setters of Core/Complementary courses in B.Sc. Mathematics of UG-CBCSS-IV Semester Examinations, April 2016.

Kindly accept the appointment and send the declaration of acceptance duly filled in and signed by you by return post. This appointment is made on the belief that none of your relatives is appearing for this particular examination. **The appointment and the work undertaken may be kept as highly confidential**

In anticipation of your acceptance, I am forwarding herewith the following:-

1) List of Question Papers to be set. 2) Copies of the syllabi. 3) Model /Pattern of question papers. 4) Blank writing pads and 5) Necessary forms and covers.

You may appoint competent teachers to assist, if required, and the setting materials may be distributed among them. The name of teachers so appointed may be intimated to this office for approval.

TWO SEPARATE QUESTION PAPERS WITH DETAILED SCHEME OF VALUATION FOR EACH PAPER MEANT FOR TWO SESSIONS ARE REQUIRED.

The following points may be specially noted while setting the question papers:

(1) The questions shall fall strictly within the prescribed syllabus and cover the subject adequately. (2) The compulsory questions may be put in with a view that every candidate who has adequately prepared for the examination would be able to answer them. (3) The paper may preferably be typed or written in block letters (especially technical names and terms) (4) Choice questions should be equally easy or difficult. 5. Special items of stationery, chart, tables etc. to be supplied to the candidates may be noted on a separate sheet and attached to the question paper.

The rate of remuneration for setting Question paper and for preparing scheme of valuation is Rs.500/- and Rs. 500/- per set respectively. Chairman's fee is Rs.1000/ per Examination. Members of the Board attending the Scrutiny Board Meeting are eligible for actual T.A and DA at the rate of Rs.250/ per day. Charges towards postage will be reimbursed in full on production of receipts. (The T.A / Remuneration Bills of the setters should be countersigned by you.)

The question papers set may be scrutinized and finalized in a meeting of the Board at your convenient place and may be sent to me at the earliest.

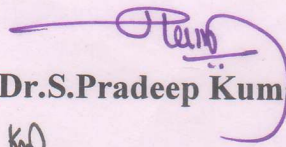
Soliciting your co-operation

Thanking you.

Yours sincerely

To

Dr. Sunil C. Mathew,
Assoc. Professor, Dept. of Mathematics
St. Thomas College, Pala,
Kottayam Dt.


Dr.S.Pradeep Kumar



'Confidential'

UNIVERSITY OF KERALA
TRIVANDRUM -695034

No. EB VII
Dated: 19-08-2015
Phone: 0471- 2307171, 2386332

Dr. K. Madhukumar
Controller of Examinations

To

Dr.Sunil C Mathew
Associate Professor
Dept of Mathematics
St.Thomas College, Pala
Ph:9495109316

Sir/Madam,

I am glad that you have accepted the invitation of the University as Chairman, Board of question paper setters and to set question paper in the First Degree Programme in **Mathematics**, under CBCSS for the **V Semester** Examination, **October 2015**. A copy of the syllabus and a copy of the concerned question paper are sent herewith.

The marks assigned to each question shall be noted in the question papers, unless it is stated that all questions carry equal mark. The name of the Examination, the title of the course, the duration and maximum marks prescribed for the whole course shall also be noted at the top of each question paper.

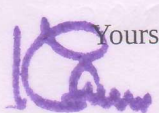
The question shall be written on the blank sheets supplied for the purpose by the University, and on one side of the sheet only.

The question paper(s) should be forwarded by registered and insured post to me in a cloth lined cover not later than **10-09-2015** under intimation to me.

Question paper(s) to be set:-

- 1. MM 1541 : Real Analysis-I [2013 admn] [3hours 80 Marks]**
[3 different sets of Question Papers with Key]
- 2. MM 1543 : Differential Equations and their Applications [2013 admn] [3hours 80 Marks]**
[3 different sets of Question Papers with Key]

Please acknowledge receipt of this communication and enclosures.

Yours faithfully,

Controller of Examinations

Enclosures:-

- 1.Copies of syllabus, question paper etc.
- 2.Extracts from comments, criticisms etc. made by the Board of Studies about the question papers enclosed.
- 3.Cloth lined covers, confidential covers and blank sheets.
- 4.Remuneration bill form.
- 5.Chairman fee Rs.1000/ + TA/ DA for scrutiny meeting



'Confidential'

UNIVERSITY OF KERALA
TRIVANDRUM -695034

No. EB VII
Dated: 21-01-2016
Phone: 0471- 2307171, 2386332
Email:soeb7ku@gmail.com

Dr. K. Madhukumar
Controller of Examinations

To

Dr.Sunil C Mathew [Chairman]
Associate Professor
Dept of Mathematics
St.Thomas College, Pala
Ph:9495109316

Sir/Madam,

I am glad that you have accepted the invitation of the University as Chairman, Board of question paper setters and to set question paper in the First Degree Programme in **Mathematics**, under CBCSS for the **VI Semester** Examination, **April 2016**. A copy of the syllabus and a copy of the concerned question paper are sent herewith.

The marks assigned to each question shall be noted in the question papers, unless it is stated that all questions carry equal mark The name of the Examination, the title of the course, the duration and maximum marks prescribed for the whole course shall also be noted at the top of each question paper.

The question shall be written on the blank sheets supplied for the purpose by the University, and on one side of the sheet in **legible handwriting or in typed format**.


The question paper(s) should be forwarded by registered and insured post to me in a cloth lined cover not later than **10-02-2016** under intimation to me.

Question paper(s) to be set:-

1. **MM 1642 Linear Algebra [2013 admn]** [3hours 80 Marks]
[2 different sets of Question Papers with Key]
2. **MM 1644 Graph Theory [2013 admn]** [3hours 80 Marks]
[2 different sets of Question Papers with Key]

Please acknowledge receipt of this communication and enclosures.

Yours faithfully,


For Controller of Examinations

Enclosures:-

- 1.Copies of syllabus, question paper etc.
- 2.Extracts from comments, criticisms etc. made by the Board of Studies about the question papers enclosed.
- 3.Cloth lined covers, confidential covers and blank sheets.
- 4.Remuneration bill form.
- 5.Chairman fee Rs.1000/ + TA/ DA for scrutiny meeting

23 1 16
Asst. Registrar (1/23)

'Confidential'

UNIVERSITY OF KERALA
TRIVANDRUM -695034

No. EB VII
Dated: 10-07-2015
Phone: 0471- 2307171, 2386 332

Dr. K. Madhukumar
Controller of Examinations

To

Dr. Sunil C Mathew
Associate Professor
Dept of Mathematics
St. Thomas College, Palai,
PIN 686574
Ph : ~~9947513828~~

Sir/Madam,

I am glad that you have accepted the invitation of the University to set question paper in **M Sc Mathematics** for the **IV Semester Examination, August 2015**. A copy of the syllabus and a copy of the concerned question paper are sent herewith.

The marks assigned to each question shall be noted in the question papers, unless it is stated that all questions carry equal mark. The name of the Examination, the title of the course, the duration and maximum marks prescribed for the whole course shall also be noted at the top of each question paper.

The question shall be written on the blank sheets supplied for the purpose by the University, and on one side of the sheet only.

The question paper(s) should be forwarded by registered and insured post to me in a cloth lined cover not later than **20-07-2015** under intimation to me.
Question paper(s) to be set:-

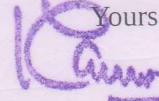
MM 244 Elective II Discrete Mathematics

[One set of Question Paper] [3hours 75 Marks]

Please acknowledge receipt of this communication and enclosures.

*Received
10/7/15*

Yours faithfully,


Controller of Examinations

Enclosures:-

- 6 Copies of syllabus, question paper etc.
2. Extracts from comments, criticisms etc. made by the Board of Studies about the question papers enclosed.
- 3 Cloth lined covers, confidential covers and blank sheets.
- 4 Remuneration bill form.

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UNIVERSITY OF KERALA

Thiruvananthapuram – 695 034, Kerala, India

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Dr. K. Madhukumar
Controller of Examinations

EB VII/2016
Date : 25/02/2016

Tel. No.: 0471-2307171, 0471-2386332
E-mail : soeb7ku@gmail.com

To

Dr. Sunil C Mathew
Associate professor, Dept of Mathematics
St. Thomas College, Palai-686574
Ph : 9495109316

Sir/Madam,

I am glad that you have accepted the invitation of the University to set question paper in the Common Entrance Examination for admission to the P.G. Courses, May 2016. A copy of the syllabus and a copy of the concerned question paper are sent herewith.

The marks assigned to each question shall be noted in the question papers, unless it is stated that all questions carry equal mark. The name of the Examination, the title of the course, the duration and maximum marks prescribed for the whole course shall also be noted at the top of each question paper.

The questions shall be Typed in the blank sheets on one side of the sheet only.

The question paper(s) should be forwarded by registered post/speed post in a cloth lined cover not later than **25-03-2016** under intimation to me.

Question paper(s) to be set:-

Common Entrance Examination for admission to the P.G. Courses

[one set of Question Paper with Key]

[2 hours 100 Marks]

Please acknowledge receipt of this communication and enclosures.

Yours faithfully,

Deputy Registrar
For Controller of Examinations

Enclosures:-

- (1) Copy of Syllabus and Pattern,
- (2) Cloth lined cover,
- (3) Confidential covers and blank sheets.,
- (4) Remuneration bill form etc.

Please send the Question Paper in the following address

Dr.K Madhukumar, Controller of Examinations, University of Kerala, Palayam, Tvpm-34
Ph:0471 2307171

TDK
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25/2/16
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25 2 16
Asst. Registrar-II(ED)