



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	ST. THOMAS COLLEGE, PALAI
Name of the head of the Institution	Rev. Dr. JAMES JOHN
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04822-212317
Mobile no.	9447140859
Registered Email	principal.stc@gmail.com
Alternate Email	principal@stcp.ac.in
Address	Arunapuram P.O., Kottayam-686574, Kerala.
City/Town	Kottayam
State/UT	Kerala
Pincode	686574

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Ison V. Vanchipurackal
Phone no/Alternate Phone no.	04822212317
Mobile no.	9446126926
Registered Email	isonv@rediffmail.com
Alternate Email	iqac1stcp@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.stcp.ac.in/images/pdf/iqac/AQAR%202018-19%20Submitted.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.stcp.ac.in/images/pdf/academiccalendar/Academic%20Calendar%202019-20.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
4	A++	3.56	2021	15-Feb-2021	14-Feb-2026

6. Date of Establishment of IQAC	22-Mar-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Paramarsh Scheme Orientation Programme at M.A. College, Ramapuram	19-Mar-2020 1	2
AISHE-DCF Data Submission	13-Mar-2020 1	3004
IQAC Meeting	24-Feb-2020 1	18
Paramarsh Scheme Orientation Programme at M.E.S. College, Erattupettah	15-Feb-2020 1	2
Paramarsh Scheme Orientation Programme at B.V.M. College, Cherpunkal	05-Feb-2020 1	2
Participation in NIRF-2020	30-Dec-2019 1	3044
Workshop on Recent Technological Innovations in Pedagogy	19-Dec-2019 1	111
AQAR Submission	06-Dec-2019 1	3044
IQAC Meeting	05-Dec-2019 1	18
Participation in ARIIA-ATAL Ranking	20-Nov-2019 1	3044
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
St. Thomas College, Palai	Walk With Scholar and motivation talk	Govt. of Kerala	2019 365	207600
St. Thomas College, Palai	Scholar Support Programme	Govt. of Kerala	2019 365	10700
Jilu Gillarriose (Student)	DST Inspire Fellowship	DST	2018 365	434936
Tiny Antony (Student)	Woman Scientist Scheme	DST	2018 365	1682000
St. Thomas College, Palai	RUSA	Govt. of Kerala	2018 365	3500000
St. Thomas College, Palai	Paramarsh	NAAC	2019 365	1500000
St. Thomas College, Palai	Unnat Bharat Abhiyan	MHRD	2018 365	1500000

Dr. Ratheesh M. (Faculty)	Research Project	Glowderma Lab Pvt. Ltd.	2019 365	126220
St. Thomas College, Palai	Science Poplarization	KSCSTE	2019 365	15000
Dr. Ratheesh M. (Faculty)	Research Project	Akay Flavours and Aromat Pvt. Ltd.	2019 365	396000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Mentoring work has been initiated in our Mentee institutions (i) B.V.M. Holy Cross College Cherpunkal ii) Mar Augusthinose College Ramapuram (iii) M.E.S. College Erattupetta (iv) Mar Kuriakose College Puthuvvely and (v) Marygiri College Koothattukulam under PARAMARSH scheme. 2. As part of our Healthy Practice Psychosomatic Wellness, a distinctive, first of its kind, Open Gymnasium is established in the campus (17/12/2019) for the wellbeing of our students, staff, the local community and other stakeholders and also by the initiatives of the IQAC, a Medical Camp and Health Awareness Seminar was conducted on 18/10/2019 and an Ophthalmological Diagnostic Camp ProVision 2019 on 24/10/2019. 3. Participated in Swachhta Ranking (15/07/2019), NIRF Ranking (30/12/2019), Atal Rankings (20/11/2019) of MHRD, Govt. of India. 4. On the recommendations of the IQAC, the College has submitted proposal for Star College Scheme of the Department of Biotechnology, Govt. of India on 25/06/2019, appointed a Permanent System Administrator in the College and Digital Display Boards are installed in all departments and in front of the administrative building for ensuring paperless communication. 5. Close and constant monitoring of the curricular and extracurricular activities of the College resulted in appreciable UG and PG results with 18 ranks for UG, 64 ranks for PG, 43 NET/JRF, 29 PhDs and shining performances in arts, literary, sports and other activities.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Submission of SSR to NAAC	SSR was submitted on 07/07/2020.
Submission of IIQA to NAAC	IIQA was submitted on 30/01/2020 and got approved on 06/02/2020.
Appoint a Permanent System Administrator in the College	A Permanent System Administrator has been appointed in the College on 25/07/2019. With his initiatives, the IT related activities of the College are geared up.
Establish an Open Gymnasium in the campus as part of our Healthy Practice	An Open Gymnasium, spread in around 1500sqft, has been established in the campus on 17/12/2019. This is constantly used by all our stakeholders.
Enhancing the Students' participation in Sports related activities	Our students could participate in 19th Asian U-20 Volleyball Championship held at Bahrian, could won GOLD MEDAL in the KHELO India Youth Games, won several other medals, became runners up in many competitions, achieve several other prizes, etc.
Enhancing Student participation in Arts and Literary Activities	50 students participated in the M.G. University Youth Festival and our College secured 5th position in the University level. The Kalaprathibha of the Festival was also from our College.
Install an Electronic Notice Board in the Administrative building for digitally displaying announcements, notices and College's daily activities	An Electronic Notice Board has been installed in the Administrative building.
Upgrade the infrastructure of the College Library	A Bar Code Printer is installed in the Library and the computer infrastructure is upgraded. New books were purchased.
Initiate Mentoring work to not-yet Accredited Institutions	Mentoring work has been initiated in our Mentee institutions (i) B.V.M. Holy Cross College Cherpunkal ii) Mar Augusthinose College Ramapuram (iii) M.E.S. College Erattupetta (iv) Mar Kuriakose College Puthuvely and (v) Marygiri College Koothattukulam under PARAMARSH scheme.
Revise the name boards of the trees in the campus and renovate the Herbal Garden of the College	All the name boards on the trees were revised and the Herbal Garden was renovated.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	19-May-2021
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	10-Feb-2021
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	05-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College possesses a web portal exclusively for the smooth functioning of the Management Information System. It has the following modules: 1. Admission Management System: The admission management module aims at providing a platform for the details of students admitted every year. All the information regarding the students are maintained. The module includes personal information, educational qualification details, category of admission and financial status of each student. The module generates the student UID number. Student ID card printing is linked to this module. It also generates the fee receipts of the students. 2. Attendance Management System: This module manages the attendance marking system fully online. It provides real time attendance of each student and the students can verify it online. This module contains the menus, mark attendance, view marked, attendance dashboard, batchwise list, student leave, apply leave, student list and terminated students list. The provision of sending SMS to the parents of the absentees is also incorporated in this module. 3. Grievance Redress Management System: It allows the staff and students to register their complaints online and seek for the rectification of them. 4.</p>

Assignments/Seminars Management System: This module facilitates the allotment of the topics of assignment and seminars to students. The students can submit the assignments in pdf format, teachers can evaluate them and the students can verify their marks online.

5. Feedback Management System: This module collects feedback from students, alumni, teachers, parents and employers online and analyses the inputs received. Item wise, overall and individual outputs can be generated.

6. Library Management System: Online Public Access Catalogue (OPAC) is available under this module. Remote access to library resources is available. Library accounts are maintained through the students UID. Barcode reader is used to enter book details and borrower details.

7. Academic Management System: Details regarding programmes offered, duration, syllabi, programme outcomes, programme specific outcomes, course outcomes, teachers engaging courses, student strength, departments, faculty and academic calendar can be obtained here.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has a well-planned scheme for the effective implementation of the curriculum. The farsighted planning is undertaken in conformity with the University calendar. The process involves a number of decisions taken at the Staff Council and Department meetings to determine workload, allocation of work, preparation of time table, etc. All the departments prepare their micro calendar in line with the academic calendar prescribed by the University. The essential components of the curriculum include acquisition of related skills, handling technology and application-based testing to consolidate theoretical learning. The planning is done keeping in mind the educational, social and cultural objectives envisioned in the motto of the institution. The students are acquainted with the curriculum well in advance so that they can plan their career objective and move accordingly. Tentative dates of module-wise teaching, class seminars, study tour, Industrial visit, group discussion, project presentation, internal exams and model exams are also made available to the students well in advance. All the infrastructural facilities and e-resources are made available to the students to enable them to undertake and achieve their curricular tasks. Elective courses and open courses give students ample autonomy and choice. The HoD of each department distributes the syllabus among the faculty members as per their qualification and area expertise. This distribution of work is done very democratically transparently. The department timetable is prepared in consultation with the faculty and curriculum delivery

is closely monitored. The students are encouraged to enhance their soft skills along with their regular studies, keeping in mind the current demands of the job market. The Placement Cell of the College takes special initiatives in this regard. Periodical programmes are conducted for enhancing and polishing the students' career aptitude and their soft skills. Students are also supported for their final projects and industrial experience. Seminars, conferences, workshops, invited lectures, etc. are organised to materialise the curricular visions. The college uses student-centric methods in curriculum transaction such as question-answer method, peer teaching-learning, interactive learning, project presentation, ICT-enabled teaching, participative learning, problem solving method, student seminars and group discussions, assignments, etc. Extra-classes are engaged to address the needs of slow learners and fast learners.

Bridge courses are conducted for student orientation to the ug and pg programmes. The Add-on programmes and Value added courses supplement the additional curricular goals. The teacher performance record maintained by the faculty members documents the semesterwise completion of the curricular objectives and there are different committees at the institutional level to take care of it. An online attendance system is maintained and the shortage list is published at the end of each month and corrective measures are implemented for the students with attendance shortage. Their class tutors and mentors take special care of it. These mechanisms ensure the smooth and effective delivery and documentation of the curriculum. Departments organize their academic tasks and activities accordingly. These mechanisms ensure the smooth and effective delivery and documentation of the curricular objectives.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Business communication	Nil	24/07/2019	5	Employability	Presentation and interpersonal-skills
Entrepreneurship development	Nil	01/08/2019	12	Employability	Employability
Web technology	Nil	01/08/2019	5	Entrepreneurship	Employability
Introduction to garden design	Nil	05/01/2020	3	Garden designer	Acquire skill in understanding garden sites and gain some proficiency in basic garden design principles.
Screen printing	Nil	15/07/2019	3	Screen printing	Understand the features of screen printing
Direct tax management	Nil	16/10/2019	4	Employability	Able to manage

direct tax
affairs of
individuals

Statistical data analysis	Nil	18/11/2019	4	Employability	Data analysis
New food product development	Nil	05/01/2020	3	Innovative dietician	Skill in preparing new products based on special dietary requirements
Nil	Rudiments of english communication	01/08/2019	15	Employability	Communication skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Not applicable	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Not applicable	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	474	36

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Python for statistics	04/11/2019	60
Television anchoring in Malayalam	02/01/2019	174
Life saving skills in swimming	07/01/2019	55
Vocational training in statistical computing	09/07/2019	14
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computer applications	36

BA	English Literature & Communication Studies	27
MSc	Biostatistics	24
MSc	Botany	3
BVoc	Sustainable Agriculture	41
BVoc	Food processing technology	29
MSc	Applied Microbiology	23
MSc	Biotechnology	13
BSc	Recreation, Leisure and Sports Studies	24
MSc	Physics	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The college follows a formal and robust mechanism of obtaining feedback from different stakeholders. The feedback system is an integral part of the institutionalized practice of the college. It enables systemic transparency and critical thinking. Apart from providing public domain for criticism and feedback, the college has a number of other mechanisms for the same. The college has designed an online student feedback form to be duly filled by the students as an assessment of the teaching programme and college infrastructure on a regular basis. There is separate link for student feedback on the college website. The online facility of filling the data is provided to the students. Days are earmarked in each semester to take the feedback from the students. Student feedback is also received through open house programmes. Feedback received from students is evaluated by individual teachers and department committees and used to remould pedagogy and curriculum transaction. There is a student suggestion box outside the college office for use by the students to express any grievance or complaint. The box is opened and suggestions checked regularly by the college administration under the supervision of the Principal. The representations by the students are addressed by the Principal through meetings with student and other bodies. Teacher feedback on curriculum and college infrastructure is received within the framework of staff council and academic administrative audit. The manager meets the faculty members individually and feedback is collected from them. The staff council meetings, the IQAC meetings and the common staff meetings provide ample opportunities for feedback. The teachers have a broader platform for raising their concerns directly at the curriculum revision meetings. The decisions taken at such meetings have wider ramifications at the institution level. The student and teacher feedback is comprehensively considered in the academic standards</p>

committee meetings. The Principal monitors and reviews academic progression and implementation through the monitoring committee which receives feedback from the academic standards committee. These mechanisms help to decide the options or new programmes that the college may offer and for planning other curriculum enrichment extension activities. International and national feedback from the alumnae is obtained through alumnae interactions organized by different departments. Alumnae of the college actively participate in the activities of their respective departments, hold workshops, deliver seminars and facilitate pre-placement discussions, career counselling workshops and career placements. Alumnae feedback is also obtained from the Alumna Representative on the IQAC. Feedback from the parents is also collected during their interaction with the Principal. Parents are also invited to interact with the faculty during PTA meetings and their suggestions are received. Different departments organize interactive sessions with the Parents. Parent feedback is also received from the Parent representative on the IQAC. These practices have been appreciated by the parents and created a bond between the parents and the institution. So the institution has a healthy feedback system that enables the development of the college in the right direction.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English Language and Literature	40	38	38

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2112	598	43	18	94

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
154	126	403	55	8	15

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a significant method for the proper development of a person and an institution. It helps one in achieving personal integrity and professional achievement. It keeps one on the right track. The mentor plays an

important role in guiding the mentee with proper direction in their carriers and life choices. The college has a healthy and active mentor-mentee system designed and planned to achieve the broader curricular objectives against the background of the vision of the institution. It has been planned and executed in such a way that the mentees' overall personality is taken care of. The mentor carries out a multi-faceted role. He/ she acts as a guide, counsellor, pholopsopher, and so on. The confident nature of the system is kept intact. The mentor-mentee meeting's privacy is ensured by the mentor. The mentoring forms are given to the mentees assigned to each teacher at the beginning of the programme. The mentoring form consists of all the important details regarding the mentee. The details of mentoring forms also include personal, academic details, achievements and awards and health issues. Along with this, the mentor also keeps a mentoring diary as a very personal record which remains a ready reference and a constant mentoring record. A manageable number of students are assigned to each mentor from all the batches of UG and PG students. The first interaction session is followed by regular meetings. The first meeting with the mentee is very important in that it acts as a founding session of building rapport with the mentee. The mentor's approachability is of key importance. The approachability of the mentoring teacher is enhanced through constant meetings. SWOC analysis is done by taking into consideration mentees' record forms. The psycho-social counseling, personal counseling and academic counseling are given to the mentees by the respective mentor. It helps students to overcome their personal and academic problems. When the tutor takes care of the overall development of the students, the mentor is in charge of the personal matters of the mentees. The personal care taking of the mentor is of great help to the mentees. Decisions taken at each meeting are closely monitored by the mentor and if there is any lapse, that is pointed out and corrective measures are implemented. Along with taking care of academic issues like slow learning, laziness, lack of hard work, etc. the mentor also takes special care of the mentee's psycho-social well-being. If the mentees are in need of specialist assistance, they are directed to meet the college counsellor. The mentor also works in close association with the class tutor for ensuring the personal growth of the mentees. During PTA meetings the students are specially directed to meet their mentors along with their parents. Thus the mentoring system has been successfully implemented in the college with the special support of the management.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2710	154	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
154	154	Nil	29	51

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Sunny Kuriakose	Vice Principal	BERCHMANS AWARD 2019 for the BEST COLLEGE TEACHER in the Aided and Government Arts and Science Colleges in Kerala
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
BA	BAMA	6	06/05/2020	13/08/2020
BA	BAEN	6	06/05/2020	13/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Seminars • Students of Semester V and Semester VI degree batches are asked to prepare different seminars, the schedule of which is prepared in advance. • The seminar presentation is evaluated on the basis of the nature of presentation, selection of the topic and language competence. Projects • Topics for the Projects are given to the students in advance and the time limit is given. • Students are directed to submit Projects duly checked and corrected by the teachers concerned. The projects are advised to be syllabus oriented but relevant topics are acknowledged too. Online Assignments • After adequate discussions on assignment topics, students are asked to submit the same online abiding the green protocol of the college. • Online submission of assignments is also intended to technically equip the students with the online procedures. Syllabus and Schedule • The Controller of Examinations with the help of the examination committee makes the schedule of the internal examinations in advance. Attendance Report • The college follows an online attendance platform with the help of which students and parents can track their attendance and shortage if any. Tutors and mentors take special care of the students with monthly shortage. Weekly/Monthly Test • These tests are conducted in addition to the internal examinations. Besides ensuring timely completion of the syllabus, these tests help the teachers to monitor their students closely.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar consisting of curricular and co-curricular itinerary is prepared at the outset of each academic year in tandem with the university calendar. The calendar provides the teachers and the students with a pointer that helps them plan their activities in accordance with it. The prospective activities and programmes of each department are laid out in the calendar. This functions as an institutional mechanism of disciplined planning and execution of its broader vision and mission. Students get a clear idea of planning for their internal examinations. The academic calendar ensures transparency and trust among the stakeholders. Teachers too can plan their professional advancement programmes well in advance in accordance with the calendar. The departmental conformity to the academic calendar and the institution's adherence to the same are regularly monitored and reports are presented in the College Council meetings. Discrepancy if any is addressed immediately and remedial measures are taken. The calendar also enables the departments to plan their activities without causing infrastructural inadequacy. Auditoriums and conference halls are thus allotted accordingly. So the calendar also acts as an interdepartmental agency in the common system of the college. Parents too get a clear picture of their children's academic journey. The federal structure of the College depends much on the academic calendar. The important days of the institution fall without making clashes with the departmental functions. Tentative days for internal and model exams are announced in the calendar and strictly adhered to.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.stcp.ac.in/NAAC_POPSOCO.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAEN	BA	English Language and Literature	35	30	85.71

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.stcp.ac.in/images/pdf/NAAC/sss_new.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	185	Glowderma Lab Pvt. Ltd. Mumbai	1.29	1.29
Industry sponsored Projects	365	Akay Naturals ingredients pvt. Ltd.Kochi	4	4

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on meta analysis	Statistics	07/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Educator in Agriculture	Dr. Lini L. Alappat	JCI India	01/03/2020	For the contribution in the field of Agriculture as an Educator, on the occasion of SAMI LANA SAPTHAHA, The women's week celebration of JCI India March 2020.

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Incubation centre	STC Incubation centre	Glowderma Lab Pvt Ltd. Mumbai	Achieving Hepatoprotective effect against paracetamol-induced liver toxicity	Enriching photolipids with virgin coconut oil (Phoscoliv) for dermatology application	17/08/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	2
Commerce	3
English	6
Malayalam	6
Mathematics	1
Physics	2
Political Science	5
Statistics	3
Botany	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	4	2.59

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	4
Chemistry	8
History	1
Hindi	1
Malayalam	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
An inverted ZnO/P3HT:PbS Bulk-Heterojunction Hybrid Solar Cell with CdSe Quantum Dots Interface Buffer layer	Ison V. Vanchipurackal	RSC Advances	2020	3	Centre for Nano-Bio-Polymer Science and Technology, St. Thomas College Palai, Kerala - 686574, India	2

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
An inverted ZnO/P3HT:PbS Bulk-Heterojunction Hybrid Solar Cell with CdSe Quantum Dots Interface Buffer layer	Ison V. Vanchipurackal	RSC Advances	2020	6	2	Centre for Nano-Bio-Polymer Science and Technology, St. Thomas College Palai, Kerala - 686574, India

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	33	39	6	78
Presented papers	8	15	1	24
Resource persons	3	6	32	3

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Environment Day - Planted Saplings- St. Thomas College Palai Campus	NCC Naval Wing, St. Thomas College Palai	2	30
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Best National Service Scheme Unit	Certificate of appreciation for best NSS Unit	NSS Cell M.G. University, Kottayam	200
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swatch Bharat Cleaning Programme	NCC Naval Wing St. Thomas College Palai- KSRTC PALA	Cleaning KSRTC Bus Stand Palai	1	33
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Internship at Bose Institute Calcutta	Kevin Chacko Mundackal, II DC Physics student	Bose Institute fellowship	92
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sharing of research facilities	Facile synthesis of n-ZnO p-CuO nanocomposit e for water purification	Dept. of Physics St Thomas College Palai and Loyola	01/06/2019	31/03/2020	Dr. Jobin Job Mathen

	enhanced decolorization of methyl orange	Institute of Frontier Energy (LIFE), Loyola College, Chennai, India. Dr. J. Maddhavan -09840479638		
View File				

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
B.V.M. Holy Cross College Cherpunkal	19/03/2020	PARAMARSH scheme for non-accredited institutions	2
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
542865	542865

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Existing
Class rooms	Existing
Laboratories	Existing
Video Centre	Existing
Others	Existing
Campus Area	Newly Added
Campus Area	Newly Added
Campus Area	Newly Added
Campus Area	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NISERP	Partially	First	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	80509	23988220	411	255022	80920
Reference Books	8840	598465	86	56031	8926	654496
Journals	309	113790	Nill	Nill	309	113790
e-Journals	7656	4900	Nill	Nill	7656	4900
e-Books	160818	6000	56	Nill	160874	6000
CD & Video	70	Nill	56	Nill	126	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Not applicable	Not applicable	Not applicable	31/05/2020
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	245	179	245	24	24	18	42	100	0
Added	10	0	0	0	0	2	8	0	0
Total	255	179	245	24	24	20	50	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Not applicable	Not applicable

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
492102	3155808	2272074	554176

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college maintains its facilities using the funds procured from various Government and other agencies, Management and the PTA. The college maintains a 250 KW HT transformer in the campus. The power requirement is partially met through a solar power station installed in the campus, generating 17 KW power. A Lightning detector is installed in the campus for forecasting and nowcasting of the weather conditions. Lightning arresters are installed atop every block. The college has two switch-over generators. The college has three internet connections, each of bandwidth Mbps. The college website and the portal are maintained by a System Administrator. The college has established three water reservoirs adding to a capacity of 3,00,000 litres and ensures its hygiene and maintenance. Water purifiers are installed in every block and regularly attended by the plumbing staff. The overall maintenance of the Sports Complex (with public access through membership) and its various facilities is the responsibility of the Physical Education department. There is also an Open Gymnasium in the campus. A Swimming Pool with a capacity of 18 lakh litres is regularly purified by sand filters and the pH level is maintained between 7.2 and 7.5. The Swimming Pool has a Manager along with a swimming instructor and an adequate number of cleaning staff. The Sports Complex also houses a fully airconditioned auditorium spanning 15000 square feet area with a capacity of 2000 conducive for conferences and seminars. The overall cleanliness of the institution is ensured by the support staff with the collective effort wholeheartedly extended by members of the faculty, students, alumni and all other stakeholders. The spiritual needs of the staff and students are met by a meditation centre in the campus. Two study centres, one of the IGNOU and the other of the M.G. University are functioning in the college. The campus is also home to a Civil Service Institute. Statutory maintenance and utilization of library resources are ensured. The Computer Centre offers Certificate courses like Financial Accounting and Diploma in Computer Applications for Communicative English, PGDCA and ADC. An executive class, fully air-conditioned seminar hall with a seating capacity of 180 is taken care of by a technician who looks after its audio visual, Lecture Capturing and video recording facilities. The college provides a well-furnished and maintained hostel for boys and two for the staff in the campus. The female students are provided accommodation by three ladies hostels outside the campus. The college has a well-furnished canteen, the maintenance of which is undertaken by an elected body. Besides having three reprographic centres across the campus the college has an exclusive Printing Unit attached to the B. Voc. Printing Technology programme which is maintained by the vocational education department. Apart from having three separate toilet complexes for boys and girls, the college has washrooms/ rest rooms in each block. The college has its own plumber, electrician, gardener and security guards.

<https://www.stcp.ac.in/Resources.Infrastructure.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Talent Scholarship	7	8600
Financial Support from Other Sources			

a) National	Post Metric Scholarship	74	444000
b) International	Jeevakarunya Trust Scholarship	24	30000
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
UGC-NET Exam- How to Crack?	06/07/2019	27	A former NET holder (Mr. Anurag) of English Department
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Orientation and training for students aspiring for teaching positions	Nil	14	Nil	8
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
First Step Public Senior Secondary School, Batlagundu	33	16	The Federal Bank Ltd.	70	3
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	6	BSc Recreation Leisure sports	Physical Education	Mahatma Gandhi University, Kottayam/GND U Amritsar	Master of Tourism mana gement/MSc
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	58
GATE	1
SET	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter departmental cricket competition	College	21
Inter departmental football competition	College	28
Performing arts events	College	5
Literary events	College	301
Dance events	College	20
Musical events	College	23
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Bronze Medal	National	1	Nil	Nil	(i) Shibin T.S., (ii) Abhishek S.S., (iii) Basil C.S., (iv) Rituraj and (v) Rakhal Kishor

2019	Gold Medal	National	1	Nil	Nil	Tigin T.
2019	Silver Medal	National	1	Nil	Nil	Tigin T.
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college ensures the active participation of students in the academic and administrative affairs of the institution through the Students' Union, department associations, clubs and forums. The College has a vibrant College Union constituted with the following objectives: (i) train the students of the college in the parliamentary democracy so that they may be responsible future citizens of India, aware of their duties, responsibilities and rights. (ii) promote opportunities for the development of character, leadership, efficiency and spirit of service among students. (iii) organize debates, seminars, work squads, touring parties so that the students may acquire knowledge on current topics and develop a deep thinking about them. (iv) encourage extracurricular activities that are conducive to the above objectives. The election to the college union is conducted on the parliamentary model as per para 6.2.4 of the J.M.Lyngdoh Commission Report and order passed by the Supreme Court of India in SLP No. 24295/2004. The college union will have a students' general council and an executive. All students are members of the students' general council. In order to conduct election to the executive council, an electoral council consisting of two elected representatives from each class will be formed. The Electoral council will elect the executive committee consisting of the following office bearers: the Chairman, Vice-Chairman, General Secretary, University Union Councillors, Magazine Editor and the Arts Club Secretary. There shall be a Secretary of sports who will be nominated by the committee consisting of the Principal, The Head of the Dept. of Physical Education and the Staff Advisor of the students' council. An SC/ST representative also will be nominated, if there is no SC/ ST among those elected to the executive. One member representing the students of each degree and P.G. classes elected by and from among the student representatives of the respective years in the electoral council will also represent in the executive council. Two Lady representatives will also be there elected by and from among the lady representatives in the students general council. The language secretaries of Malayalam, English and Hindi will function as assistant editors for the respective sections of the college magazine. Various departmental associations based on the students' optional subject are also functioning under the college union. The office-bearers of these associations will be elected by the members under the supervision of the Department Heads. The Union organizes various extra and cocurricular activities for students like Kalamela (Youth Festival) for art, music, theater, literature etc. and Kayikamela (Sports Fest) which includes events in athletics, cricket, football, volleyball, swimming etc. Intelligence quotient of the students are regularly tested and challenged through quiz programmes and other activities. The College Union represents over 2000 students and their specific needs if any are highlighted by the Union which are addressed by the Principal or the College Council. Students are also given direct access to the Principal to represent their specific concerns and needs for speedy resolution. All the activities of the College Union and their interactions with the Principal, the College Council or the Management are carried out in proper democratic spirit. Regular meetings of Students' Union Executive members, class representatives and departmental association incharges from students are held to chart the programmes to be organized. Each Department of the College has an Association to coordinate various student activities. A member of the faculty is given charge of the association. A President and a

Secretary with an Executive Committee to assist them are elected for organizing the activities of each association. Independence Day, Republic Day, Road Safety Week, National Science Day, Women's Day, Gandhi Jayanti, World Environment Day, Blood Donor's Day, Teacher's Day, Hindi Divas, Human Rights Day etc. are observed and celebrated by the Union and/or various Departmental Associations. National and religious festivals like Onam, Christmas etc are celebrated with a spirit of unity and amity. The NCC (Army and Navy wing), the NSS and other national level voluntary organizations function very effectively in the College. Students at all levels are eligible to join these organizations engaged in grooming the youth of the country into disciplined, socially oriented and patriotic citizens. Apart from the NCC and NSS, student associations such as Women's Forum, Blood Donor's Forum, Jesus Youth, CSM Career Club, Anti Narcotic Club, Cycling and Nature Club, Music Club, Quiz Club, Science Forum, Chess Club, Sports Club, Entrepreneurship Development Club, Readers Forum, Road Safety Development Club, Debate and Oratory Club, Drama Club, Spoken English Club etc. also organize various programmes for the benefit of students with active student participation. A staff advisor is assigned to each of the Clubs/Forums. The IQAC, Canteen Committee, Antiragging Committee etc. also function with the active support and participation of the student community through their representatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

St. Thomas College, Palai has a registered alumni association (Reg. No. KTM/TC176/2013) aiming at the inculcation of intimate fellowship and promotion of frequent interaction among the former students of the College. Founded on 11th November 1999, the association has been organizing various academic, cultural, self-help and support programmes for its members and students of the college since its inception. Besides this, each department has its own alumni forum. During these years the association has conducted various programmes within the campus and its Pala office. The association has a number of subsidiary trusts and forums such as The George Thomas Kottukappally Trust, The Founding Fathers Trust, The Augusthy Thomas kunnathedom Trust, Debate forum, Sports forum, Arts forum, Heritage forum, etc. These trusts and forums have sponsored various awards, organized events and programmes to honour eminent personalities who have made significant contribution to nation building, education, ethical business practices, historiography etc. The Association has different chapters abroad such as Pastcos, Kuwait, Bahrain Alumni Association, Doha Alumni Association etc. The association has instituted an endowment fund to gratefully acknowledge the services of the founder fathers, Mar Sebastian Vayalil, the Founder Patron of the College, Msgr. Joseph Kureethadom, former Principal and Prof. V. J. Joseph, the first Vice Principal of the College.

5.4.2 – No. of enrolled Alumni:

691

5.4.3 – Alumni contribution during the year (in Rupees) :

116333

5.4.4 – Meetings/activities organized by Alumni Association :

1. Foundation Day (07/08/2019) and Scholarship Distribution (Indian Jeevakarunya Charitable trust Scholarship (Rs.30000/-) and Pastcos scholarship (Rs.43000/-)). Dr. V.N. Rajasekharan Pillai, Dr. Cyriac Thomas, Dr. Babu Sebastian (Former Vice Chancellors) were the chief guests. 2. Flood Relief Fund (Rs.20000/-) Distribution (05/09/2019) for two Students: Aswathy Kunjumon

(Economics) and Lakshmi Mohan (Hindi) received the funds. Sri.Sabu Thomas, Secretary Pastcos, Alumni Association Kuwait Chapter was the chief guest. 3. Alumni Day (04/10/2019): Distribution of Bishop Mar. Sebastian Vayalil Award to Joy Thoppan (Director, Thoppans academy) (Rs.33333/-) and Distribution of Msgr. Emmanuel Mecherikunnel Guru Shreshta Award to Msgr. Philip Njaralakkattu (Rs.10000/-). Sri. Augustine Peter IES, Former Director, Petroleum Ministry, was the chief guest. 4. Merit Day (04/10/2019): Scholarship distribution and presentation of mementos to NET qualifiers.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College Union Election: The election process to the students' union is reflective of decentralization and participative management of the institution. The management follows a parliamentary model election process as per the Lyngdoh Commission report and the order passed by the Hon. Supreme Court of India. The Principal is the ex-officio Treasurer and Patron of the students' union. The election processes is governed by a Chief returning officer, a senior faculty member, at the college level. The heads of the departments serve as the returning officers in the departments. The teachers in the department serve as presiding and polling officers for the class level election with the student representatives as the election agents. Conduct of model examinations in college: Another example of a practice of decentralization and the participative management is the conduct of model examinations in the college. The principal serves as the chief superintendent of the examination who is assisted by a deputy chief superintendent. The question papers set by the teachers are scrutinized in the department by a department level examination board and are passed to the examination office for further action. The teachers serve as the invigilators for the examination. The answer papers are sent to the departments and are valued in the stipulated time and the mark lists after verification are forwarded to the examination wing by the heads of the departments. The results are consolidated in the examination office and the grade cards are prepared.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college follows the centralized admission procedure of the University. The performance of the college in recent years is decisive in students opting the college for their studies. The admission procedures are conducted/led by a team of four faculty members supported by the administrative staff. Merit is strictly maintained in admission to Management Quota.
Industry Interaction / Collaboration	The institution promotes the involvement of teachers in industry-oriented projects. The college also encourages collaborative research and

	<p>other research projects of the faculties.</p>
<p>Human Resource Management</p>	<p>The college ensures the participation of all the staff, students and other stakeholders in all the day to day affairs of the institution. People are given liberty to take responsibilities in different activities of the college matching the taste of the individuals.</p> <p>The various stakeholders are given participation/responsibilities in all the apex bodies of the institution such as IQAC, College Council, PTA, Alumni Association and the different clubs and organisations.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college library is updated periodically with the recent volumes.</p> <p>New ICT tools are purchased and installed in all the departments in the last year too to make the teaching and learning process more effective. A new laboratory is constructed for vocational education. New equipments are added to all the laboratories. The physical infrastructure of laboratories are renovated/augmented periodically.</p> <p>Language Lab has timely been updated with new software. The classrooms are updated in line with the needs of the students.</p>
<p>Research and Development</p>	<p>Cash awards are being given to teachers for a best publication each in arts, science and humanities. Teachers are given duty leave for participating in seminars, conferences and workshops.</p> <p>Teachers are also prompted regularly for submitting research project proposals. The faculties are informed all the recent calls for research projects timely.</p>
<p>Examination and Evaluation</p>	<p>In addition to the University examination, the college conducts a minimum of one internal and model examination for each course. The knowledge/understanding level of a student is also assessed through assignments, seminars and viva voce.</p> <p>The college strictly adheres to the university exam system. The institution has an exam calendar for internal exams.</p>
<p>Teaching and Learning</p>	<p>Apart from the syllabus-based teaching and learning processes, the college offers several other learning platforms like vocational education training, add on programmes,</p>

certificate courses, value added programmes, etc. to equip and foster the students with life skills and soft skills, etc. The training provides alternative avenues for the students to acquire new knowledge besides the scheduled curriculum. It also inculcates and cherishes special and additional talents in students.

Curriculum Development

The teachers are encouraged to participate and take a leading role in the curriculum development/review processes of the University. Many of the teachers in the college are chairpersons/members in various boards of studies of different disciplines. The college library is updated regularly to make the teachers aware of the recent developments in their subject area. Feedback of the students and parents are evaluated critically while the curriculum is developed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>Top-down and bottom-up communications through College Portal, WhatsApp groups, emails, bulk message posting systems, online meetings etc are utilized for effective administration. Principal is the academic and administrative head of the institution. The administrative responsibility is borne in the following order: Vice Principal > Bursar > College Council > IQAC Coordinator > IQAC > HODs > Tutors > Mentors > Teachers > Supporting Staff. The institution also uses social media for academic and administrative purpose.</p>
Finance and Accounts	<p>The college uses online money transfer mechanism for fee collection, remittance to university and state government. All the payments for purchases, projects, maintenance works, etc. are done through NEFT or IMPS. The financial accounts of the college are kept in the form of e files. Annual financial statements are also prepared and managed in e-form.</p>
Student Admission and Support	<p>The college admission process is performed through a centralized admission process of the University, which is purely online and merit-based. Admissions to Community and Management quota are also online, completely</p>

	transparent and merit-based. The whole admission procedure is 100 percent paperless. Fee collection is made easier through e banking. All details regarding the admission process and the students admitted are uploaded in the website or portal.
Examination	All the steps in the examination process such as application submission, fee remittance, collection of hall tickets, generation of question papers, submission of attendance and internal marks to the University are done through the examination portal and are 100 paper free. The institution follows a three-tier mechanism for grievance redressal mechanism in internal examination process through electronic platforms. Results are published online and the requests for rechecking/revaluation, etc. are collected online.
Planning and Development	We have Planning and Project Monitoring Committees, Project Monitoring Units (PMU) and Board of Governors (BOG) for executing projects funded by the government or government agencies. During project submissions, the proposals are circulated among the members in electronic form and suggestions/corrections and feedback are collected online. Online meetings are arranged wherever necessary. Frequent contact with all the stakeholders, consultants and experts is done online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Sini Thomas	National Conference of Plant Physiology at Kerala Agricultural University, Thrissur. (19/12/2019 to 21/12/2019)	Not Applicable	5200
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Recent technological innovations in pedagogy	Data processing tools	19/12/2019	19/12/2020	111	38
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Commerce (MOOC Swayam Course)	1	01/09/2019	31/03/2020	213
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	29	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The college has two welfare associations for the financial well-being of the teaching and non-teaching staff, (i) St. Thomas College Staff Co-operative Society, Ltd. No. K-434 and (ii) St. Thomas College Co-operative Society, Ltd. No. K-4175. (i) St. Thomas College Staff Co-operative Society, Ltd. No. K-434 The society envisages the promotion of thrift and mutual help. Major functions of the society include granting of loans,</p>	<p>Equal access to the infrastructural facilities on par with the teachers is always ensured to the non-teaching staff. Members of the non-teaching staff are also privileged to enjoy all the services offered by the Staff Cooperative Society. The Management, with the help of the teaching staff extends, financial support to them during contingency. The college conducts regular health checkup campaigns in association with major</p>	<p>A Student Amenity Centre is working in the campus primarily to meet the various needs of the students in the campus. Students are provided lunch at subsidized rate and free meals are offered to the economically challenged. Hostel facility is provided for boys in the campus and the female students are accommodated in the hostels run by nuns in the vicinity of the college campus. Apart from the various scholarships, the</p>

accepting deposits, and conducting group deposit and credit schemes. It is run by a board of directors elected among the members of the staff of St. Thomas College Palai, Alphonsa College Palai and St. Thomas College of Teachers Education, Palai, who hold class A membership in the society. The society offers four types of memberships viz. (1) class A for permanent employees of the three colleges, (2) class B for retired employees and members of the families of A/B class members, (3) class C for any persons for the purpose of receiving deposits and (4) class D for different heads of institutions, departments and hostels associated with the three colleges for the purpose of receiving deposits. At present, an A class member is eligible for loans upto Rs. 25 lakh at the lowest rate under various schemes viz. (1) ordinary loan, Rs. 10 lakh (2) housing loan Rs. 20 lakh (both for a maximum repayment period of 120 months), (3) cash credit Rs. 10 lakh for one year and (4) consumer and vehicle loan Rs. 5 lakh for five years. The society also offers scholarships to the children of its members, who excel in various University/ Board examinations as well as sports and cultural activities. (ii) St. Thomas College Co-operative Society, Ltd. No. K-4175 The society, organized on the principles of co-operation and self-help,

medical institutions. Other than these camps, seminars led by experienced doctors, pivoting on the need for holistic living are conducted on a regular basis.

institution takes necessary steps to support the financially backward students even by initiating financial collections. The institution with the aid of its staff even takes initiative to build houses for financially backward students. Tutor/mentor systems working in the campus are effective in starting more common welfare schemes for the student fraternity.

owns and operates a Bookstall and a Canteen, besides providing catering service to its members. Membership is open to teachers, non-teaching staff and students of the college. The bookstall supplies books (texts, guides, note books, etc.) and stationery at moderate prices. The canteen has separate sections for staff and students. Meals and refreshments are provided at subsidized rates. Girl students have a separate section in the students' wing. Membership share will be refunded on termination of the member's tenure at the college. The Principal is the President of the society. Apart from the services of the two societies, all staff members are part of the statutory provident fund scheme. The welfare of the staff is also taken care of by the Amenity centre, Integrated sports complex and related facilities, etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is an external financial audit of all the activities of the college by the Directorate of Collegiate Education, Government of Kerala every year. Defects, if any are found are rectified in time. In all the sponsored and other institutional projects, the receipts and payments statements and the associated utilization certificates are consolidated and audited by registered chartered accountants on an annual basis. The college has an internal audit mechanism too for a preliminary audit of all the financial matters. This is taken care of by a team of teachers and administrative staff of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Renault Dealer Shop Kottayam	7500	Atmos All Kerala Infotainment Fest
View File		

6.4.3 – Total corpus fund generated

32694822

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	IQAC
Administrative	Yes	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- The PTA Executive Committee Meetings discussed in detail the UG/PG results, use/misuse of mobile phones by the wards, college union election, etc. and expressed their support to all the relevant decisions taken by the College authorities in these matters.
- The PTA honored all meritorious students. 161 students, including rank holders, proficiency prize winners, endowment awardees etc. were given prizes this year.
- PTA extended its support to provide meals to all needy students on a daily basis. It also sponsored few seminars for the students.

6.5.3 – Development programmes for support staff (at least three)

- Training programme on e-grants and purchases.
- Computer training programme for the supporting staff.
- File management awareness programme for supporting staff.
- Medical awareness, medical test and eye test programme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Paramarsh scheme implementation at 5 non-accredited institutions.
- Participation in NIRF, ARIIA, SWACHHTA Ranking processes yearly.
- Implementation of the RUSA scheme.
- Completion of the work under CPE-Phase-II scheme.
- Submission of application for Bachelor of Sports Management Course.
- Installation of Digital Communication System, Public Address system, Lightning detector, Lightning arrestors.
- Upgradation of the ICT, Networking, computer, wifi facilities.
- Upgradation and augmentation of the campus infrastructure.
- Maintenance and upgradation of classrooms and laboratories.
- Installation of incinerator.
- Extensive programmes on psychosomatic wellness of the stakeholders.
- Installation of an Open-Gymnasium in the campus.
- Submission of IIQA for the NAAC visit.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Paramarsh Scheme Orientation Programme at M.A.	19/03/2020	19/03/2020	19/03/2020	2

	College, Ramapuram				
2020	AISHE-DCF Data Submission	13/03/2020	13/03/2020	13/03/2020	3004
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self Defence Training for Women	22/07/2019	22/07/2019	35	Nil
Women's Reproductive Health	16/01/2020	16/01/2020	36	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental consciousness and sustainability are two major concerns of the college in its day-to-day functioning. The college is situated in an ecofriendly location on the banks of the river Meenachil which supplies the institution its water needs. The college has established different reservoirs adding to a total capacity of 3,00,000 litres for rain water harvesting. Blessed with a variety of trees and plants including rare species, our campus is one of the best of its kind. We have a well-maintained lawn and garden. The college maintains a green protocol. The campus is maintained plastic free and the use of avoidable plastic items are banned in the campus. The college insists the students to be bringing steel tiffin boxes to avoid the heaping up of plastic waste. The college undertakes a novel ecofriendly venture, called "Restone", a project of promoting cloth bags made of used garments. The stakeholders are instructed to replace plastic carry bags with cloth bags. By promoting these bags outside, the institution affirms its social accountability. We provide only cloth bags and paper files during seminars/conferences/workshops to the resource persons and delegates to abide by the principle of green protocol. The tea/coffee during the different programmes are served in steel glasses. Our students are encouraged to take the institutional values of eco consciousness to their larger living environment. A green army operates in the campus to regulate the use and timely mending of electric equipment, usage of water etc. Our power requirement is partially met through a solar power station installed in the campus, generating 17 KW power. The power requirements of the administrative and an academic block is partially met by the solar unit. Paper free communication system is another attraction of the campus. LED based display systems are installed in all departments. Maximum communication to the departments and students is made electronically. By using the public address and public display systems, the college abides by the tenets of the green protocol. The paper waste generated is immediately sent for recycling. We have a full-fledged incinerator working in our campus. An exclusive herbarium is maintained under the care of the Department of Botany. Many of our students are active members of Bhoomitra Sena, an idea conceived by

Directorate of Environment Climate Change under the Department of Environment and Climate Change. The college offers an under graduate vocational programme in Sustainable Agriculture where students cultivate vegetables on their own, the water requirement being met by the rain water reservoir.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	11
Rest Rooms	Yes	32
Scribes for examination	Yes	28
Special skill development for differently abled students	No	Nil
Provision for lift	No	Nil
Physical facilities	Yes	11
Braille Software/facilities	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	01/06/2019	365	Lightning detector	Forecasting and nowcasting of lightning, rain and related activities	170
2019	Nil	3	12/10/2019	3	Three field trips with interactions with victims of flood	Damage of crops	12

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for the Governing Body	03/06/2019	The governing body, being the apex decision making body of the college, should ensure the academic profile of

the College and try to open new avenues for further research pursuits in the College. Its code of conduct reflects and helps to realize the vision and mission of the college. Its noble ideals take their immediate inspiration from the higher education policy of the Diocese of Palai.

The governing body functions like a watch dog to ensure that unethical practices like demanding bribery in recruitment and capitation fees in student admissions are meticulously excluded.

The governing body maintains close contacts with management associations of Catholic educational institutions and other private educational agencies in order to set up the right benchmark.

Code of conduct for students

03/06/2019

The code of conduct for the students is issued in order to help the students to conduct themselves courteously and in accordance with the highest standards of mannerly behaviour. It is published in the website and the handbook for an effective circulation. The principal and class tutors hold sessions with different batches of students to disseminate its contents and to contextualize its crucial provisions. Whenever a disciplinary action is initiated, the relevant numbers of the code are consulted and cited. The Discipline Committee of the college is entrusted with the task of updating the code which is done at the beginning of every academic year.

Code of conduct for teachers	03/06/2019	<p>The code of conduct for the teachers is published in the website so as to ensure its wide and effective circulation among the teachers. During the induction programme for the new recruits, a session is exclusively dedicated to familiarize them with the code. Besides, a compliance undertaking is sought from all new teachers. Whenever a disciplinary action is initiated the relevant numbers of the code are consulted and cited. The teachers are encouraged to understand the codes applicable to other stakeholders too.</p>
Code of conduct for the Non-teaching staff	03/06/2019	<p>All the non-teaching staff, being supporting staff of the College should work in collaboration with the Superintendent under the orders of the Principal. They are expected to strive to maintain the academic atmosphere of the College through the works assigned to them. The code of conduct is published in the website so as to ensure its awareness among the administrative staff. Whenever a disciplinary action is initiated the relevant numbers of the code are consulted and cited. They are also encouraged to understand the codes applicable to other stakeholders.</p>
Code of conduct for the Principal	03/06/2019	<p>The Principal is responsible to abide by the Code or Professional Ethics for all the stakeholders of the college. The governing body makes sure that the principal receives expert advice in academic,</p>

administrative, financial and legal matters. While discharging his/her duties, the principal is bound to respect the due process of law and the principles of subsidiarity and dialogue. The Principal has to ensure the equal treatment to all the people in the campus of the College by removing any kind of discriminatory and disparate practices at any level on the basis of caste, creed, religion, race, and sex within the administrative and academic structure of the College. Link: https://www.stcp.ac.in/code_of_conduct.php

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Collection and distribution of relief materials for the flood affected region/people	05/08/2019	20/08/2019	200
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

St. Thomas campus is well-known for the green campus with a variety of trees including very precious and botanically important trees. We always plant trees and give utmost importance to the nurturing of trees. The whole campus is surrounded by trees and greenery. It is a haven of fresh air. Our green initiatives: 1. The college has adopted a Green Protocol as its most fundamental ethical pivot of its functioning. The green vision institutionally framed and fused into its constitution by the founding fathers of the college seven decades ago has been intensified and integrated into all its activities at the wake of the ecological disasters which have started to get aggravated in correspondence with the tempo of material development. 2. The college maintains a 17KW solar power station to meet the power requirements of two of its buildings. 3. The college has been successful in establishing and maintaining two rain water harvesting plants adding to a capacity of 3 lakh litres. 4. The college has installed an incinerator with adequate capacity to handle the solid waste generated by the institution. 5. The college canteen/hostel is self-sufficient in managing its bio wastes through ecofriendly methods. 6. Plastic free campus: The institution has been consistently taking steps to achieve its plastic free principle. The college has completely discarded disposable plates and cups and replaced those with stainless steel items in the institution and its premises. Students and teachers wholeheartedly support this green policy by bringing steel tiffin boxes. 7. Green procedures are followed as far as

possible in all laboratories. 8. An Energy audit is carried out periodically in the college. 9. Energy efficient/sensor based equipments are used in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. PROMOTION OF PSYCHOSOMATIC WELLNESS Promotion of psychosomatic health for all is a need of the time. People must be given proper awareness regarding the importance of maintaining physical/spiritual/emotional/ psychological balance not only to keep healthy but also to fight against pandemics caused by microbes. A comprehensive health programme targeting not only the staff and students of our college but also the local residents who can benefit from the programme. Inculcate ecofriendly habits and a healthy lifestyle among staff/students and the public. Maintain the permanent vegetative cover of the campus at an optimal level. Keep the campus free from plastic and toxic wastes by implementing a scientific waste management protocol. The college uniquely maintains the following facilities/programmes to achieve the psychosomatic health of all the stakeholders and the public in a holistic way. (i) Walkers Line We have a 700 meter length walker's lane, fully lighted with LED lights, paved with porch tiles through the thick flora encircling the play ground of St. Thomas College, Palai. (ii) Play Ground This is one of the biggest play grounds of an educational institution all around the central Travancore region and Kottayam district of Kerala state. Open to students, teachers, supporting staff, alumni and the public who maintains a membership in the integrated sports complex or who have got written permission from the authorities. This play ground is beautifully encircled by the walker's lane. (iii) Jimmy George Stadium To honor the fond memories of Sri. Jimmy George, an International volley ball player and an alumnus of St. Thomas College Palai, who died in an accident during the visit to Italy in connection with an international volley ball tournament, the college maintains a stadium in front of the administrative block of the college. It has facilities such as volleyball court, basket ball court, galleries, podium etc. (iv) Gymnasium Health Club An indoor gymnasium and health club are functioning in the campus to look after the physical wellness of the students and staff, especially members of the college wrestling team, weight lifting team, students who practice martial art etc. (v) Open Gymnasium As a pioneer institution who introduced many novel ideas and facilities in sports and games including swimming, the college introduced a unique idea of open gymnasium, which was identified as the first in this category in the state of Kerala by media persons and sports journalists. It ensures a total package of physical fitness to students and staff of the college. The most attracting feature of the gymnasium is that anybody can utilize the facilities at any time without any prior permission, provided strict discipline modest dress code and strict silence are maintained, especially during class time. (vi) Swimming Pool One of the outstanding features of St. Thomas College Palai is its Olympic standard swimming pool. The 11 crore dream project of St. Thomas college Palai including this swimming pool and the multipurpose integrated sports complex was partially supported by UGC and the major share was invested by the management, teachers, alumni and well-wishers of the college. (vii) Prayer and Meditation Centre A chapel is functioning within the campus, in a serene atmosphere, throughout the working time where any student or staff, irrespective their religion, caste, or belief can spend time in praying or meditation silently. (viii) Yoga club An active Yoga club which organizes various activities including Yoga classes, Yoga camps, observing International Yoga day etc. is functioning in the college. We have qualified Yoga trainers among our teaching faculty, supporting staff and students who provide guidance and help to other staff and students of the college. (ix) Blood Donation We have a very active Blood Donors Forum led by

the teachers and students of the Research Postgraduate Department of Commerce which helps hundreds of patients who need blood including rare blood groups during surgery, accidents etc. A rich database is maintained under strict secrecy and the needful persons can approach the authorities with relevant documents to prove the genuineness. The club provides transportation facilities for the donors and look after their safety. (x) Medical awareness programmes The college regularly organizes various kinds of health checking camps, health awareness classes, and other supports including "Doctor on Call" for physical, mental, emotional and social wellness of its various stakeholders. Conducting medical camps in collaboration with hospitals and other agencies like IMA, Lions Club etc. is a regular practice. 2. VALUE EDUCATION PROGRAMMES The college foster its stakeholders, particularly the students, with a multi-faceted approach for helping their educational, social, emotional, moral and economic development in a long run. We not only give quality education to our students, but we are ardent in the overall development of them, since our mission is to nurture a new generation of ideal citizens. Value education is the process by which people give moral values to each other. Explicit values of education is associated with those different pedagogies, methods or programmes that teachers or educators use in order to create learning experiences for students when it comes to value questions. Morals as socio-legal-religious norms are supposed to help people behave responsibly in a society. However, the definition of morality is not enduring all morals not lead to responsible behaviour. Values education can show which morals are bad morals and which are good. The change in behaviour comes from confusing questions about right and wrong. We offer value education classes to our students every year for every batch. Our faculty members and invited speakers from various fields such as education, psychology, behavioural psychology, sociology, medical science etc are the members of the team. The course started in the month of September. All together there will be 4-5 sessions every year for moral and Value Education. In addition to classes, various programmes like discussions, counselling, meditation, yoga etc are also arranged under the guidance of trained experts in the respective area. Attendants of the participants are recorded in the online mode. Examinations are conducted at the end of the year and certificates are issued. Other programmes meant for the improvement of the value system of the students, teachers, and the supporting staff are: 1. Every academic year begins with a three day seminar on Value Education separately conducted for each batch. Experts are invited for the sessions. 2. Counselling Facility is arranged on every Thursdays. Kurian Anithanam DCPC, M.Sc (Psychology), Santhwana Counselling Centre, Pala and Jojo Mathew, M.Sc M.Phil (Clinical Psychology) from Mar Sleeva Medicity, Cherpunkal conduct regular counselling sessions for the needy. Students who demand the sessions and those who are recognised by the teachers in need of guidance and advice are sent to the counsellor. 3. One day training programme is conducted for the teachers who handle sessions on Value Education for students. 4. There will be examinations at the end of the course for all students. Toppers from each year are awarded with cash prizes. 5. The entire faculty, both teaching and non-teaching, has two day seminar on Value and Moral Topics.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.stcp.ac.in/Modus_Operandi.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

When St. Thomas college was established in 1950, with the collective effort of the agrarian population of central Kerala, its visionary founders had great

expectations of making it a cultural centre of learning and holistic living. Being the first centre of higher education among the neighbouring taluks and by virtue of its geographical advantage, the college opened its doors of erudition to knowledge seekers in the developed vicinity as well as those from the academically under privileged of the high ranges of Idukki district. True to its foundational vision of equipping the students to venture out into the competitive world, the college through seven decades of uncompromising journey has grown into a pioneering institution offering 18 under graduate programmes, 15 post graduate programmes and 10 research centres. In addition, the college offers three vocational undergraduate programmes, many Certificate, Add-on, VET and Value Added programmes/courses. An Archaeology Museum, founded in 2015 under the aegis of the Department of Archaeology is a unique one. What we envisioned and executed was later emulated by the other institutions that sprang up in the neighbourhood in the course of time. The infrastructural might of St. Thomas with its well- stocked and regularly updating library and an adjoining University Study Centre, state- of- the- art laboratories and building blocks with cutting- edge amenities is absolutely unmatched. St. Joseph's Hall, an Executive Hall with Lecture Capturing System that holds a capacity of 180 enables the college to keep pace with the technological advancement of contemporary academia. The augmentation of the infrastructural facilities took a different dimension with the construction of the Integrated Sports Complex with an adjoining Olympic Standard Swimming Pool. A Walkers' Lane, an annex to the Complex, provides a wellness avenue for the public in resonance with the best practice of the college- Psychosomatic Wellness. A newly constructed Open Gym abiding by the green protocol of the college remains the first of its kind among nearby aided colleges affiliated to the University. The waste management system of the college with incinerators and e-waste disposal mechanism is faultless. Some of the other infrastructure facilities are: Hostel, Student's amenity centre, Book stationery store, computer centres, Lightening prediction devices, a widespread playground, Jimmy George stadium, Indoor stadiums, Gymnasium Health club, Open Gym, Chapel meditation centre, Yoga centre, Solar energy plants, Rainwater harvesting plants, Botanical garden, Medicinal plants garden, Organic farming garden, HT generators for uninterrupted power supply etc.

Provide the weblink of the institution

<https://www.stcp.ac.in/images/pdf/NAAC/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

- The college is on the way to Autonomy. Re-submit the proposal.
- Enter into more MoUs, tie-ups, exchange programmes and potential sharing with reputed institutions/Universities.
- Encourage more faculty members to start research.
- Strengthen the ongoing research work in the college.
- Apply for more research projects.
- Strengthen the UG/PG teaching, learning and evaluation processes to improve the results/higher studies/placements, scenario of the college.
- Set up a full-fledged innovation council in the college.
- Arrange research methodology courses for research scholars.
- Start postdoctoral research programmes in the frontier areas of research.
- Strengthen the IPR related activities of the college.
- Propose MOOC courses by faculty members.
- Organize orientation programmes for teachers to familiarize them with the current trends in knowledge across the globe.
- Encourage teachers and students for ICT enabled teaching and learning.
- Complete digitalization of the college office and automation of the library.
- Renovate and upgrade laboratories to meet the present needs and standards.
- Establish an instrumentation wing in the college to monitor and maintain the instrumentation facilities.
- Beautify the campus in better dimensions.
- Strengthen the networking/internet/computer facilities in the campus.
- Strengthen NSS/NCC activities especially to beat the Covid pandemic.
- Strengthen/augment the basic facilities of the college.
- Strengthen the healthy

practices of the college to more areas.